



CITY FINANCE AND GOVERNANCE COMMITTEE MINUTES

for the meeting

Tuesday, 20 August 2024

in the Colonel Light Room, Adelaide Town Hall

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Present – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Dr Siebentritt (Chair)
Councillor Elliott (Deputy Chair)
Deputy Lord Mayor, Councillor Snape and Councillors Abrahamzadeh, Couros, Davis,
Giles, Hou, Li and Noon

1 Acknowledgement of Country

The Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2 Apologies and Leave of Absence

On Leave:

Councillor Martin

3 Confirmation of Minutes - 16/7/2024, 23/7/2024 & 6/8/2024

Moved by Councillor Giles,
Seconded by Councillor Noon -

That the Minutes of the meeting of the City Finance and Governance Committee held 16 July 2024 and the Special meetings held on 23 July 2024 and 6 August 2024, be taken as read and be confirmed as an accurate record of proceedings.

Carried

4 Declaration of Conflict of Interest

Nil

5 Deputations

Nil

The Chair sought leave of the meeting to move the order of items on the agenda.

Leave was granted

7 Reports for Recommendation to Council

7.1 2023/24 Business Plan and Budget Quarter 4 update

Steve Maras, Deputy Chair, Adelaide Economic Development Agency and Fabienne Reilly, General Manager, Adelaide Central Market Authority addressed the meeting.

Discussion ensued, during which:

- Councillor Couros entered the Colonel Light Room at 6.19 pm.
- Lord Mayor entered the Colonel Light Room at 6.20 pm.
- Councillor Giles left the Colonel Light Room at 6.42 pm.

Undertaking - 2023/24 Business Plan and Budget Quarter 4 update

In response to two queries from Councillor Davis, an undertaking was given to provide Members with further detail on the breakdown of expenditure on page 68 of the CFG agenda of 20/08/24 along with an explanation of when the \$8.790m will be caught up within the capital program

It was then –

Moved by Councillor Noon,
Seconded by Deputy Lord Mayor, Councillor Snape –

**THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL**

1. Notes the progress against Council's Priorities in the 2023/24 Annual Business Plan and Budget.
2. Notes the 2023/24 Preliminary Financial Position as presented in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 August 2024, which includes:
 - 2.1. Total operating income of \$238.598 million (\$234.470 million estimated in Q3)
 - 2.2. Total operating expenditure (including depreciation) of \$229.614 million (\$227.655 million estimated in Q3)
 - 2.3. An operating surplus of \$8.984 million (\$6.815 million estimated in Q3)
3. Notes results presented are subject to external audit, and therefore are estimates at this stage.
4. Notes the Capital Works Quarter 4 update as presented in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 August 2024, which includes:
 - 4.1. Major Projects expenditure of \$27.338 million (\$28.551 million estimated in Q3)
 - 4.2. New and Upgrades expenditure of \$9.343 million (\$16.862 million estimated in Q3)
 - 4.3. Renewals expenditure of \$54.085 million (\$54.143 million estimated in Q3)
 - 4.4. Capital Program expenditure of \$90.766 million (\$99.556 million estimated in Q3)
 - 4.5. Grant funding to support capital expenditure on new/upgraded assets of \$5.524 million (\$7.152 million estimated in Q3)
5. Receives the Council Subsidiary Quarter 4 updates as provided as Attachments B, C, and D to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 August 2024.
6. Notes that at the end of this Quarter, 83% of Projects were capitalised within 10 weeks, exceeding the 70% target proposed by the Audit and Risk Committee at its meeting on 5 February 2021.
7. Notes the annual financial statements will be audited by the external auditors and presented to the Audit and Risk Committee meeting to be held on 27 September 2024.
8. Authorises the Chief Executive Officer and Lord Mayor to sign the audited financial statements following the Audit and Risk Committee meeting of 27 September 2024.
9. Notes the audited financial statements will be presented to the City Finance and Governance Committee at its meeting scheduled for 15 October 2024 and the Council at its meeting scheduled for 22 October 2024.

Discussion ensued, during which Councillor Giles re-entered the Colonel Light Room at 6.47 pm.

The motion was then put and carried

6 Workshops

6.2 Workshop: Site contamination Policy and Operating Guidelines

Discussion Facilitators:

Sarah Gilmour, Associate Director, Park Lands, Policy and Sustainability
Matt Field, Manager, Park Lands and Sustainability

Precis of Topic:

To discuss a review of the City of Adelaide's Site Contamination Policy and Operating Guidelines.

During the discussion:

- Councillor Elliott left the Colonel Light Room at 6.51 pm and re-entered at 6.57 pm.
- Councillor Davis left the Colonel Light Room at 7.08 pm.

Reports for Recommendation to Council

7.2 By-law Review - Consultation Feedback and Endorsement

Councillor Hou left the meeting at 7.09 pm.

It was then –

Moved by Deputy Lord Mayor, Councillor Snape,
Seconded by Councillor Couros -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the public consultation submissions and recommendations received on the draft by-laws, as included in Attachment A, and the Dog and Cat Management Board's endorsement provided in Attachment B to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 August 2024.
2. Notes the requirements of the National Competition Policy and the Reports prepared on the National Competition Policy with respect to the by-laws, included in Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 August 2024.
3. Makes, pursuant to Section 246 of the *Local Government Act 1999* (SA), in exercise of the powers and taking into account the requirements under the *Acts Interpretation Act 1915*, *City of Adelaide Act 1998*, *Dog and Cat Management Act 1995* and *Local Government Act 1999* (SA) and regulations, the following by-laws as contained in Attachments D-L to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 August 2024:
 - 3.1 *Permits and Penalties By-law 2024*
 - 3.2 *Moveable Signs By-law 2024*
 - 3.3 *Local Government Land By-law 2024*
 - 3.4 *Roads By-law 2024*
 - 3.5 *Waste Management By-law 2024*
 - 3.6 *Rundle Mall By-law 2024*
 - 3.7 *Dogs By-law 2024*
 - 3.8 *Cats By-law 2024*
 - 3.9 *Lodging Houses By-law 2024*
4. Authorises the Chief Executive Officer to sign the by-laws as made by Council.
5. Authorises the Chief Executive Officer to publish notice of the making of the by-laws in the Advertiser newspaper.
6. Authorises the Chief Executive Officer to arrange for the by-laws as made by Council to be published in the Government Gazette.
7. Adopts the reports to the Legislative Review Committee on each of the by-laws included at Attachment M to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 20 August 2024 and authorises the Chief Executive Officer to sign on Council's behalf.
8. Authorises the Chief Executive Officer to arrange for the by-laws and all other necessary documentation to be provided to the Legislative Review Committee.

Carried unanimously

7.3 2024/25 Q1 Forward Procurement Report

Councillor Davis re-entered the Colonel Light Room at 7.10 pm.

It was then –

Moved by Lord Mayor,
Seconded by Councillor Couros –

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL

1. Notes the Procurements set out in Attachment A to Item 7.3 on the Agenda for the meeting of City Finance and Governance Committee held on 20 August 2024, which will be released to the market during Quarter 1 of the 2024/2025 financial year.

Carried unanimously

Workshops

6.1 LTFP Update - Workshop 3

Discussion Facilitators:

Anthony Spotalis, Acting Chief Operating Officer
Nicole Van Berkel, Acting Manager Finance and Procurement

Precis of Topic:

To discuss the lever settings for the 2024/25 Long Term Financial Plan, including revenue assumptions, service delivery and borrowings.

During the discussion:

- Councillor Hou re-entered the Colonel Light Room at 7.11 pm.
- Councillor Elliott left the meeting at 7.14 pm.
- Deputy Lord Mayor, Councillor Snape moved that Councillor Davis had breached Regulation 29 of the Local Government (Procedures at Meetings) Regulations.
- Lord Mayor left the Colonel Light Room at 7.28 pm and re-entered at 7.31 pm.
- Councillor Davis left the meeting at 7.30 pm.
- Deputy Lord Mayor, Councillor Snape withdrew his Regulation 29 motion.
- The Chair sought leave of the meeting to adjourn the meeting for a period of 5 minutes at 7.31pm – leave was granted.
- At 7.43 pm with the following Members present, Lord Mayor, Deputy Lord Mayor (Councillor Snape), Councillors Couros, Giles and Siebentritt (Chair), the Chair advised that as there was no quorum present, the meeting would be adjourned until Tuesday 27 August 2024, when the remainder of the items would be considered.

Closure

The meeting closed at 7.44 pm

Councillor Dr Siebentritt
City Finance and Governance Committee Chair

Documents Attached:

Nil